

## NOTICE OF AUTOMATIC STAY

### INSTRUCTIONS

If an attorney has filed a lawsuit against a client to collect fees, the lawsuit will be stayed when the client has:

- (1) Completed a Request for Arbitration and submitted it to the Desert Bar Association Fee Resolution Committee.
- (2) Attach a copy of the file stamped copy of the Notice of Automatic Stay with the completed Request for Arbitration.

Before you submit the completed Request for Arbitration, complete a Notice of Automatic Stay form by filling in the following information in the numbered spaces:

- (1) Your name, address and telephone number.
- (2) Whether the lawsuit is in Superior, Municipal, Consolidated or Small Claims court.
- (3) The name of the county in which the lawsuit was filed.
- (4) The name of the judicial district in which the lawsuit was filed.
- (5) The case number on the papers in the lawsuit.
- (6) The name of the plaintiff in the lawsuit (the plaintiff is the party who filed the lawsuit).
- (7) The name of the defendant in the lawsuit (the defendant is the party who has been sued).
- (8) The date you are signing the stay form.
- (9) Your signature.

Attach a copy of the completed Request for Arbitration to the stay form.

Deliver the original and three copies of the Notice of Automatic Stay to **the court clerk** to file stamp and conform the copies.

Attach a conformed, file stamped copy of the Notice of Automatic Stay with your original Request for Arbitration before returning the forms to the Fee Resolution Committee. Mail a conformed file stamped copy of the Notice of Automatic Stay. Certified Mail, Return Receipt Requested, to the other party in the lawsuit or the party's attorney if the party is represented by counsel. Consult local rules which may impose additional requirements.

Revised: 04/01/98

(1)

(2) \_\_\_\_\_ COURT OF CALIFORNIA

(3) County of

(4) \_\_\_\_\_ Judicial District

(6) \_\_\_\_\_ )  
 Plaintiff(s) )  
 VS. )  
 (7) \_\_\_\_\_ )  
 Defendant(s) )  
 \_\_\_\_\_ )

(5) CASE NO.

NOTICE OF AUTOMATIC STAY UNDER  
BUSINESS & PROFESSIONS *CODE SEC.*  
6201(c) AND CALIFORNIA RULES OF  
COURT, RULES 225 AND 525

(Mandatory Fee Arbitrations)

( ) I, the client, have filed and served on the attorney; or

( ) I, the attorney, have received the attached Request for Arbitration of attorney's fees and costs under Section 6201 of the Business and Professions Code.

Accordingly, the above captioned action has been stayed automatically pursuant to Section 6201(c) of the Business and Professions Code.

I declare under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct.

(8) DATED: \_\_\_\_\_

(9) \_\_\_\_\_  
Signature